

# Position Profile

## Executive Director of

### The Love Akron Network

#### ***The Organization:***

The Love Akron Network (“Love Akron”) is a 501(c)(3) organization founded in 1995, whose mission is to engage, connect and equip Christian leaders, para-church organizations, and people of good will in the Greater Akron Area to pray, unite and collaborate for the advancement of spiritual and social transformation in the community. The Love Akron Network fulfills this mission through such efforts as: (1) conducting marketplace networking through Love Akron Connect and prayer gatherings of church and para-church leaders; (2) supporting local public schools through its Love Akron Schools Program that connects churches and other organizations to provide resources to schools, students and their families; (3) promoting civility, understanding, and reconciliation among different cultures and congregations; and (4) conducting a prayer initiative throughout Summit County, Ohio at church locations involved in the Summit Ablaze program and through other collaborative meetings conducted by Love Akron.

#### ***The Opportunity:***

The Executive Director position of Love Akron is an outstanding opportunity for an energetic and committed executive to lead an organization ready to move to the next level of impact in the community. The Board, staff and volunteers of Love Akron are committed to a strategic direction that will expand the organization’s reach and effectiveness with respect to the important societal and spiritual needs of the people of Summit County. The Board seeks a candidate with the inspiration and energy necessary to manage and direct the organization and to build effective partnerships and collaborative relationships in the community. The ideal candidate should also be able to enhance Love Akron’s fiscal strength and fundraising, while also growing its volunteer base.

#### ***Location:***

The position is based at Love Akron’s office located at 54 East Mill Street, Suite 302, Akron, Ohio 44308; telephone (330)384-8124.

#### ***Essential Duties and Responsibilities:***

**Planning and Execution:** Through a collaborative process with the Board of Trustees and staff, develops and leads the strategic plan and operations of Love Akron to fulfill its mission.

**Board Relationship:** Works in partnership with and reports to the Board of Trustees and attends all meetings of the Board of Trustees. Responds to requests, questions, and feedback from the Board of Trustees in a timely manner.

**Talent Management:** Attracts, retains, develops, and leverages staff talent. Creates an environment where staff is engaged and performing at high levels. Institutes and utilizes an effective performance management system for all employees that includes annual objective goal setting and evaluation. Coordinates training and development for staff and volunteers.

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**Financial Management:** Develops plans that maximize the financial condition of Love Akron without adversely affecting other criteria of success (e.g., community impact). Works with the Board of Trustees to prepare the budget and oversees providing financial reports to the Board of Trustees. Maintains and monitors finances in partnership with the Board of Trustees.

**Fund Development:** Pro-actively ensures that Love Akron develops strong long-term relationships with individuals, foundations, and corporate donors and funders. Personally builds and maintains key relationships to ensure fund development strategy is achieved. Identifies and responds to grant opportunities.

**Community Impact:** Ensures comprehensive strategies are developed to attract, engage, and mobilize significant numbers of volunteers and to connect volunteers and other organizations to make a difference in key areas of social and spiritual need.

**Ambassador and Spokesperson:** Represents Love Akron in the community and through media. Engages spiritual leaders at Love Akron events. Conducts speaking engagements to generate volunteers, donors, and other resources. Coordinates other community and church leaders and nonprofit organizations.

Performs additional duties as needed.

***Preferred Education, Experience and Skills:***

Bachelor's Degree or other Higher Education Degree preferred. Experience in non-profit management, church management, business management or related experience required. Minimum of 5 years proven results in building an organization, supervising a team, and achieving results.

- Personal faith in Jesus Christ and commitment to making an impact on the community for Christ.
- Strategic thinking, planning and project/process/systems management skills.
- Extensive experience collaborating with and motivating diverse groups, employees and community leaders and organizations.
- Innovative approach to use of scarce resources.
- Knows how to manage simultaneously for short, mid, and long-term results.
- Proven interpersonal and team building skills.
- Fund development experience.
- Excellent verbal/written communication skills.
- Ability to lead complex, multi-component projects to successful outcomes.
- Ability to effectively motivate, develop, and manage the work of others.
- Demonstrated success in operations improvement and in utilizing outcome measurements.

***Compensation:***

The Executive Director is expected to earn an attractive base salary with appropriate perquisites.

**Applications are due by the end of business on Monday, December 31.**

Send your resume and cover letter to Matt Duncan at [mduncan@bdblaw.com](mailto:mduncan@bdblaw.com) and send a hard copy to Matt at 3800 Embassy Parkway, Suite 300, Akron, OH 44333. Your cover letter should include the following:

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- Summary of your background and relevant experience
- Explanation of how you connect to the mission of The Love Akron Network
- Explanation of why you are the best fit for this position
- Explanation of your faith and how it impacts your community involvement
- Contact information and the best time to reach you